

Staying COVID-secure

We confirm we have complied with the government's guidance on managing the risk of COVID-19

● FIVE STEPS TO SAFER WORKING TOGETHER ●

- ✓ We have carried out a COVID-19 risk assessment and shared the results with the people who work here
- ✓ We have cleaning, handwashing and hygiene procedures in line with guidance
- ✓ We have taken all reasonable steps to help people work safely from a COVID-19 Secure workplace or work from home
- ✓ We have taken all reasonable steps to maintain a 2m distance in the workplace. Where people cannot keep 2m apart we have ensured at least a 1m distance and taken all the mitigating actions possible to manage transmission risk
- ✓ We have taken all reasonable steps to provide adequate ventilation in enclosed spaces

Signed on behalf of employer  Employer returns employee signature

Employer Levolox Ltd Employer name Date 18th June '21

Who to contact:  Health and Safety Representative

(or the Health and Safety Executive at www.hse.gov.uk or 0300 003 1647)